

FILE NO.

RESOLUTION NO.

1 [Accept and Expend In-Kind Gift – Union Square Alliance - Two Utility Vehicles for High
2 Visibility Patrol – Estimated Market Value \$38,644.58]

3 **Resolution authorizing the Police Department to accept and expend an in-kind gift**
4 **of two (2) utility vehicles with an estimated market value of \$38,644.58 from the**
5 **Union Square Alliance to support officers working in the Union Square Alliance**
6 **area for high visibility patrol. The two (2) utility vehicles will be an outright gift to**
7 **the Police Department.**

8
9 WHEREAS, The Union Square Alliance, formerly known as the Union Square
10 Business Improvement District, is a non-profit organization that serves members and
11 creates a high quality visitor experience by managing and activating public spaces,
12 attracting new investment, and advocating for the District's future success; and

13 WHEREAS, The Union Square Alliance enhances the experiences of visitors to the
14 area by continuing to provide the maintenance and public safety services; and

15 WHEREAS, The Union Square Alliance would like to purchase and donate two
16 utility vehicles to the Police Department; and

17 WHEREAS, The two utility vehicles will help support San Francisco Police
18 Department officers in the Union Square area to provide high visibility patrol and crime-
19 deterrence against organized retail theft and with efficient transportation during events
20 such as the Macy's Tree Lighting ceremony, the Chinese New Year's Parade, and the St.
21 Patrick's Day Parade; and

22 WHEREAS, Under the San Francisco Administrative Code, Section 10.100.305,
23 the Police Department must obtain Board of Supervisors' approval to accept a donation
24 with a market value of more than \$10,000; now, therefore, be it

1 RESOLVED, That the Board of Supervisors approves the in-kind gift with an
2 estimated market value of \$38,644.58 and authorizes the Police Department to accept the
3 two utility vehicles to support officers working in the Union Square Alliance area; and, be
4 it

5 FURTHER RESOLVED, That the gift from the Union Square Alliance will be
6 accepted in a manner consistent with Administrative Code Sections governing the
7 acceptance of gifts to the City and County of San Francisco, including Administrative
8 Code, Section 10.100.305; and, be it

9 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
10 indirect costs in the gift budget; and, be it

11 FURTHER RESOLVED, That the Board of Supervisors extends its gratitude to the
12 Union Square Alliance for the generous gift to the Police Department.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

Recommended:

William Scott

Department Head

Approved: _____

Mayor

Approved: _____

Controller

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant / Gift Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **In-Kind Gift of Two Utility Vehicles**
2. Department: **San Francisco Police Department**
3. Contact Person: **Katherine Chiu / Katie Lee** Telephone: **415-837-7210**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **Two (2) Utility Vehicles, with an estimated market value of \$38,644.58**
6. a. Matching Funds Required: **N/A**
b. Source(s) of matching funds (if applicable): **N/A**
7. a. Grant Source Agency: **Union Square Alliance**
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: **Two (2) Utility Vehicles to support officers working in the Union Square Alliance area for high visibility patrol.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: September 1, 2022 End-Date: N/A
10. a. Amount budgeted for contractual services: **N/A**
b. Will contractual services be put out to bid? **N/A**
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N/A**
d. Is this likely to be a one-time or ongoing request for contracting out? **N/A**
11. a. Does the budget include indirect costs? Yes No
b. 1. If yes, how much? **N/A**
2. How was the amount calculated? **N/A**
c. 1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain): **this is an in-kind gift**
2. If no indirect costs are included, what would have been the indirect costs? **If calculated at 10% of the estimated in-kind gift value, the indirect costs would have been approximately \$3,864.**
12. Any other significant grant requirements or comments: **None**

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

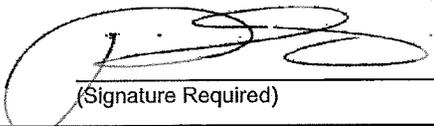
If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Penny Si
(Name)

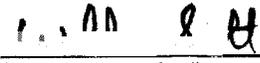
Departmental ADA Coordinator
(Title)

Date Reviewed: 9/20/2022 
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

William Scott
(Name)

Chief of Police
(Title)

Date Reviewed: 9/26/2022 
(Signature Required)

CONCORD TRAILER WORLD INC.



Salesperson Details
 Name: Gabriel Nichols Phone: 925-682-9777 Email: gabe@concordpolaris.com

CONCORD POLARIS & TRAILER WORLD
 1124 CAVEN WAY
 CONCORD, CA 94520
 925-682-9777

Buyer Information

N/U	Year	Make	Model	Stock #	VIN
New	0			TEMP	

Customer Notes
2022 POLARIS RANGER 1000 GREEN

Pricing Details	
Freight & Dealer Prep	\$2,999.00
Subtotal (Total Before Discount)	\$2,999.00
Discount	\$13,999.00
Unit Subtotal	\$16,998.00
Document Fee	\$80.00
Other Extras & Fees	\$86.00
Tax	\$1,343.60
Net Selling Price	\$18,507.60
Amount Financed	\$18,507.60
Estimated Payment	\$319.91 for 72 Months @ 7.49%

 Customer Date

 Dealer Representative Date

CONCORD TRAILER WORLD INC.



Salesperson Details
 Name: Gabriel Nichols Phone: 925-682-9777 Email: gabe@concordpolaris.com

CONCORD POLARIS & TRAILER WORLD
 1124 CAVEN WAY
 CONCORD, CA 94520
 925-682-9777

Buyer Information

NWU	Year	Make	Model	Stock #	VIN
Now	0			TEMP	

Customer Notes
 2022 POLARIS RANGER CREW 1000-GREEN

Pricing Details	
Freight & Dealer Prep	\$2,999.00
Subtotal (Total Before Discount)	\$2,999.00
Discount	\$15,499.00
Unit Subtotal	\$18,498.00
Document Fee	\$80.00
Other Extras & Fees	\$86.00
Tax	\$1,472.98
Net Selling Price	\$20,136.98
Amount Financed	\$20,136.98
Estimated Payment	\$348.07 for 72 Months @ 7.49%

_____	_____
Customer	Date
_____	_____
Dealer Representative	Date

DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to San Francisco Police Department - Central Station.

In order to help the San Francisco Police Department- Central Station comply with San Francisco's Sunshine Ordinance,* we ask that you please complete this form and return it as soon as possible to: 766 Vallejo Street, San Francisco, Ca. 94133 **Attention: Donor Disclosure.**

Thank you again for contributing to San Francisco Police Department - Central Station.

Donor: Union Square Alliance

Date: to be determined upon approval and purchase

Gift: Two (2) Utility Vehicles (UTV's)

Estimated Value: \$38,644.58

(For Gifts other than cash gifts)

Contact Information:

Name: Ben Horne

Address: 291 Geary Boulevard

Telephone: 415-781-7880

Street Apt.
San Francisco, Ca. 94109
City, State, Zip Code

The above contact information is:

Business

Residence

Financial Interest: The sunshine Ordinance requires that a department that receives a gift of money, goods or services worth \$100 or more report any financial interest that the donor has involving the San Francisco City government. Please check the appropriate box or boxes below that describe your financial interest(s) in the City.

- Contract with City (Please describe):
- Grant from the City (Please describe):
- Lease of Space to or from the City (Please describe):
- City License, Permit or Entitlement for Use (Please describe):
- Pending request for a City Contract, Grant, Lease, License,, Permit or Other Entitlement for Use. (Please describe):
- Other Financial Interest (Please describe):
- No Financial Interest

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67), as approved by the San Francisco voters in 1999, provides that:

SEC. 67.29-6. Sources of Outside Funding

No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of , any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City

SAN FRANCISCO POLICE DEPARTMENT



September 1, 2022

Commander Julian Ng
San Francisco Police Department
1245 3rd St.
San Francisco, 94158

Dear Commander Ng,

Please let this letter serve as confirmation that the Union Square Alliance is gifting two (2) utility vehicles referenced in the attached document to the City and County of San Francisco for use by the San Francisco Police Department.

After the unprecedented mob style looting incidents, unsafe conditions in our public garages, and severely understaffed police, these gators are gifted to enhance the safety of Union Square's public realm and garages. They may also be used sparingly to support large scale police events, such as parades, large park events and riots, when not being used by Union Square.

With this letter, I am confirming that the gift of the two (2) utility vehicles is an outright gift. The fair value of the asset is \$38,644.58, based on the attached documentation. The original gift period for this equipment was Winter 2021.

Sincerely,

A handwritten signature in black ink, appearing to read "Marisa Rodriguez". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Marisa Rodriguez
Executive Director